



# Non-OU Transcript Request Form

## TO THE REGISTRAR

The student named below is applying for admission to the University of Oklahoma Health Sciences Center. Your cooperation in this student-managed application process is appreciated. Please attach one official copy of the applicant's academic record and place it in your university letterhead envelope. **AFFIX THE OFFICIAL SEAL OR USE YOUR CURRENT PROCEDURE TO SAFETY-SEAL THE TRANSCRIPT.** Return the sealed envelope to the student who will submit it unopened to the Office of Admissions and Records, University of Oklahoma Health Sciences Center.

## TO BE COMPLETED BY STUDENT

Print & complete form. Send to the registrar of each college/university attended. Request one copy of your official academic record from each institution attended. When you receive the record back in a sealed envelope, include it unopened with all other application materials. Undergraduate applicants should submit official grade report or transcript at the end of the fall & spring term. Print or copy form as needed in requesting transcripts from previously attended schools.

### IDENTIFICATION INFORMATION

Last Name (Family or Surname)	First Name	Middle Name	Suffix (i.e. Jr., III)
Social Security Number	List any other name(s) under which your academic records may appear:		

### CURRENT ADDRESS

Street No.	City & Foreign Country	State	ZIP + Four
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### DATE OF BIRTH

### TELEPHONE NUMBERS (include area code)

Mo	Da	Yr	Home	Business	Other (i.e. 2 <sup>nd</sup> line, relative, etc.)
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### ENROLLMENT INFORMATION

Name of College or University attended	
School or program attended within college/university	Major
Dates of Enrollment From: _____ To: _____	Degree Received & Year, if applicable Degree: _____ Year: _____

### APPLICANT SIGNATURE:

(Indicates request to release transcript)

Signature

Date

⇒ **IMPORTANT** ←

*Do not open the sealed envelope containing your academic record when it is returned to you by the registrar*

Questions? Call (405) 271-2359; FAX (405) 271-2480 or EMAIL [Admissions@ouhsc.edu](mailto:Admissions@ouhsc.edu)